

*****The following information is being provided to Academic Advisors, Directors of Undergraduate Studies, and Student Services Managers on behalf of the Office of Undergraduate Curricula. Please feel free to share with other individuals in your unit to whom this information might apply.*****

Good morning all,

We hope everyone is doing well this week and will be able to relax over the long holiday weekend. The Office of Undergraduate Curricula team has launched a monthly announcement email that consolidates upcoming deadline reminders, opportunities, initiatives, and other curriculum news in one place. Emails will be sent at the start of each month and will be [archived on our website](#) at the end of each month.

To keep these emails a manageable length, many entries will contain links to outside websites where you can view related content in its entirety. We have also coded our announcements using the following color schemes to make sure everyone can access the material relevant to their roles quickly and easily:

- Items under the **YELLOW** header apply ONLY to individuals in the College of Arts and Sciences
- Items under the **BLUE** header apply ONLY to individuals in the Professional Schools
- Items under the **GREEN** header apply to EVERYONE and will always be listed **FIRST**

Disclaimer: These emails are not intended to replace College and University-wide communications, but rather to supplement them. For this reason, we will not be accepting requests to advertise content unrelated to our office. However, if you think of ways in which we can improve our content, presentation, or communication please let us know!

Sincerely,
The OUC team

[Nick Siedentop](#), Curriculum Director
[Ben Haven](#), First-Year Curriculum Specialist
[Heather Thompson](#), Course Evaluation Coordinator
[Genevieve Cecil](#), Curriculum Analyst
[James Thompson](#), Associate Dean for Undergraduate Curricula
[Li-ling Hsiao](#), Associate Dean and Director of First-Year Curricula

GENERAL CURRICULUM NEWS

Welcome New Directors of Undergraduate Studies

The Office of Undergraduate curricula would like to formally welcome all new DUS who will be starting their terms on 7-01-21. The [DUS page](#) on our website is a good place to start, as is the [DUS Orientation and Reference Guide](#). There is also a dedicated [DUS Teams site](#) for communication and collaboration with your DUS colleagues in other departments/units.

If you are a new DUS and have not received a welcome email from our office, please contact [Heather Thompson](#) or [Genevieve Cecil](#) ASAP so we can add you to the MS Team and the DUS listserv.

Carolina Away

Department chairs were informed Monday 6-15-2021 that due to lower-than-anticipated demand among students the College has decided to reduce the reserve capacities for some Carolina Away courses. In general, courses at the 100-level and First-Year Seminars will have 20% of seats reserved for Carolina Away students and courses at the 200-level and above will have 10% of seats reserved for Carolina Away students. On Monday, 6-21-2021 additional Carolina Away seats were released to current students. As a reminder, ConnectCarolina closes for all continuing students on 7-09-2021 and first year student registration begins the following week. Any remaining Carolina Away seats will be released to the general student body on 8-02-2021.

Class Features Tool and Fall 2021 Classes

It's not too late for fall 2021 instructors to provide students with additional information about their class(es) using the Class Features Tool in ConnectCarolina. Instructors can provide more detail around course components, policies, resources, including uploading a draft syllabus! As a reminder, most first-year students will begin registration on 7-09-2021. For more information about the tool, visit <https://curricula.unc.edu/faculty/class-features-tool/>

2021-2022 Catalog

The 2021-22 Catalog was published on Friday 05-28-2021 and can be viewed at <https://catalog.unc.edu>. We would like to highlight the following new undergraduate minors:

- [Data Science \(minor\)](#)
- [Engineering for Environmental Change, Climate, and Health \(minor\)](#)
- [Human Development, Sustainability, and Rights in Africa and the African Diaspora \(minor\)](#)
- [Real Estate \(minor\)](#)

If you have additional questions, please contact [Nick Siedentop](#).

IDEAs in Action Curriculum Updates

All approved Gen Ed courses from the phase #1, phase #2, and phase #3 submission cycles have been processed by the Registrar's Office. The new IDEAs in Action gen ed attribute codes are viewable in the ConnectCarolina course catalog and listed in [CIM](#).

Triple-I Proposal Deadline: 9-01-2021 is the final deadline for new Triple-I proposals before the IDEAs in Action Curriculum begins in AY 2022-23. See the [Triple-I course development page](#) for more information. Please contact [Associate Dean Cary Levine](#) with questions about developing a Triple-I course. Please contact [Ben Haven](#) with questions about submitting a Triple-I course proposal.

FY-Launch Proposal Deadline: 9-01-2021 is the final deadline for new FY-Launch proposal submissions before the IDEAs in Action Curriculum begins in AY 2022-23. If you have FY-Launch minimums and have not submitted your FY-Launch proposal/s, see [the FY-Launch page](#) for more information. Please contact [Associate Dean Li-ling Hsiao](#) with questions about developing a FY-Launch course. Please contact [Ben Haven](#) with questions about submitting a FY-Launch course proposal in CIM.

Fall 2021 Registration and NSO FY Seat Reserve Updates

Continuing students will no longer be able to enroll/adjust their fall 2021 schedules after 7-09-2021. Soon thereafter, the Registrar's Scheduling Office will drop seat caps down in class sections with seats reserved for incoming FY students (by subtracting the seats reserved for incoming FY from the caps). This action is taken in anticipation of the incoming FY registration sessions, which begin 7-14-2021. Please note that for FY-Seminars, seat caps have already been dropped so that continuing FY students don't take all of the seats reserved for incoming FY seats. At the beginning of each FY registration session, the Scheduling Office will add seats to each of the classes with reserved FY seats until all FY registration sessions are completed, at which point, all seat caps should be back at the original levels. All students will be able to get back in to register for classes and adjust their schedules during open enrollment beginning 8-02-2021.

The Office of Undergraduate Curricula would like to share some opportunities for faculty through the Center for Faculty Excellence. Please see below for additional information.

- **Save the Date! CFE Faculty Foundations for Faculty New to Carolina**
The Center for Faculty Excellence will host *Faculty Foundations*, a welcome and orientation for faculty new to Carolina on August 9-10. We ask Department Chairs to share these dates with new faculty with a link to the [CFE home page](#). Over these two days, attendees can choose from a variety of remote workshops on teaching, research support, mentorship, career planning, and leadership. The program will also include opportunities to gather in person, meet the CFE staff, and talk with colleagues across disciplines. Additional CFE programs and workshops will be shared. Stay tuned for a formal invitation and more details on the program. Please contact Emily.Boehm@unc.edu, Faculty Development Consultant, with any questions.
- **Pre-Register for TEAM ADVANCE Fall 2021 Programs**
[Targeting Equity in Access to Mentoring \(TEAM\) ADVANCE](#) invites faculty to pre-register for our Fall 2021 mentoring programs. Sign up for Faculty Mentor Training, Women ADVANCE Leadership, or Peer Mentoring Circles at <https://cfe.unc.edu/team-advance/participate>. We will follow up with more details later this summer.
- **Apply for the CFE Course Design Institute**
Over three afternoons on 7-19-2021, 7-21-2021, and 7-23-2021, a small cohort of instructors will be meeting (via Zoom and Microsoft Teams) to develop their upcoming courses using 'backward design' approaches and receive feedback on their in-progress work. Applications for the July 2021 CDI are being accepted until 9:00 PM on Friday, 7-02-2021. Acceptance and waitlist notifications will be sent by Tuesday, 7-06-2021. <https://cfe.unc.edu/teaching-and-learning/design-your-courses/course-design-institutes/>
- **Publishing Your Work: Learn How to Engage With Publishers**
So you have produced, or want to produce, a work for publication as a book or journal article. What's next? Join fellow faculty and staff on 7-16-2021 from 11:00 AM – 12:30 PM for this session dedicated to discussing the process of engaging journals and book publishers to get your scholarly work published. Registrants will be sent the Zoom link for this session. To register: http://apps.research.unc.edu/events/index.cfm?event=events.eventDetails&event_key=6F1A0BB79C5B28B895A4C0BC23D2A46F7DAADBE



COLLEGE OF ARTS & SCIENCES NEWS

SET Reminders: Summer Session II Evaluation Dates

Evaluations for all Summer Session II 2021 courses will open on Friday, 7-23-21 and close on Thursday, 7-29-21. Information about the SET processes, including information tailored for [Students](#), [Instructors](#), and [Chairs & Coordinators](#) can be found on the [OUC Course Evaluations website](#). The Summer Session II course inclusion/exclusion confirmation lists will be sent to the listserv the middle of next week.

Anyone with report or evaluation access issues should email cas_evaluations@unc.edu.

Online Syllabus Manager (OSM) Tool: Now Open for SSII 2021!

The Online Syllabus Manager is now open for Summer Session II courses. The first day of the semester was Monday, 6-28-2021. Departments are reminded that all instructors **must** upload a copy of their course syllabus to the tool by the end of the first day of classes or as soon as possible thereafter. Reminders will be sent periodically to OSM managers and instructors who have yet to upload a syllabus.

PROFESSIONAL SCHOOL NEWS

Nothing specific at this time – please refer to the General News section for information that applies to all units.

Want more information? Check out these campus resources!

- Office of Academic Advising > <https://advising.unc.edu/>
- Office of Undergraduate Curricula > <https://curricula.unc.edu/>
- Office of Undergraduate Education > <https://undergrad-ed.unc.edu/>
- Office of the Dean of Students > <https://odos.unc.edu/>
- Office of the University Registrar > <https://registrar.unc.edu/>
- Office of Undergraduate Research > <https://our.unc.edu/>
- Office of Undergraduate Admissions > <https://admissions.unc.edu/>

- Center for Student Success > <http://cssac.unc.edu/>
- Honors Carolina > <https://honorscarolina.unc.edu/>
- Keep Teaching > <https://keepteaching.unc.edu/>
- Academic & Final Exam Calendars > <https://registrar.unc.edu/academic-calendar/>