*****The following information is being provided to Academic Advisors, Directors of Undergraduate Studies, and Student Services Managers on behalf of the Office of Undergraduate Curricula. Please feel free to share with other individuals in your unit to whom this information might apply.*****

Good morning all,

Congratulations on reaching the final week of the spring 2021 semester! We hope everyone is doing well this week. The Office of Undergraduate Curricula team has launched a monthly announcement email that consolidates upcoming deadline reminders, opportunities, initiatives, and other curriculum news in one place. Emails will be sent at the start of each month and will be archived on our website at the end of each month.

To keep these emails a manageable length, many entries will contain links to outside websites where you can view related content in its entirety. We have also coded our announcements using the following color schemes to make sure everyone can access the material relevant to their roles quickly and easily:

- Items under the YELLOW header apply ONLY to individuals in the College of Arts and Sciences
- Items under the BLUE header apply ONLY to individuals in the Professional Schools
- Items under the GREEN header apply to EVERYONE and will always be listed **FIRST**

Disclaimer: These emails are not intended to replace College and University-wide communications, but rather to supplement them. For this reason, we will not be accepting requests to advertise content unrelated to our office. However, if you think of ways in which we can improve our content, presentation, or communication please let us know!

Sincerely,
The OUC team

Nick Siedentop, Curriculum Director
Ben Haven, First-Year Curriculum Specialist
Heather Thompson, Course Evaluation Coordinator
Genevieve Cecil, Curriculum Analyst
James Thompson, Associate Dean for Undergraduate Curricula
Li-ling Hsiao, Associate Dean and Director of First-Year Curricula

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GENERAL CURRICULUM NEWS

Class Features Tool

The new Class Features tool was launched during spring 2021 registration and is now available for fall 2021. The tool gives instructors the ability to provide students with additional information about their class, including the ability to upload a draft syllabus. Over 300 instructors updated over 600 classes in spring 2021. Let's keep this momentum going for fall 2021. Two enhancements that are available for fall include the ability to copy content between sections and between semesters, and the ability to give another individual proxy access to edit the Class Features. More information about these enhancements can be found on the OUC website.

Information about the new enhancements was shared in a separate communication last week to all faculty and SSMs.

2021-2022 Catalog

A message was sent to all Directors of Undergraduate Studies on Tuesday 4-27-2021 with a request to review the images that are being used to reflect your programs (major & minors) in the 'Explore Programs' tool in the Catalog. As reminder to all DUS, if you have not done so already, please complete the survey by Tuesday 5-04-2021 to provide your preferences for the 2021-22 Catalog.

The 2021-22 Catalog will be published on Tuesday 6-01-2021. If you have additional questions, please contact Nick Siedentop.

Student Services Managers Meeting: June 2021

The next SSM meeting will be held on Wednesday, 6-09-2021 at 1:00pm. The agenda will be shared about one week before the meeting. To view past meeting agendas and minutes, or to suggest a topic for this meeting, please visit the Office of Undergraduate Curricula website.

Block Enrollment and NSO Seat Reserves Update

The Block Enrollment and NSO Seat Reserve Team has been in regular contact with leadership in the College and the Office of the Registrar to decide the best pathway forward for Block Enrollment this summer. Although we remain committed to the original goal behind Block Enrollment – to provide incoming first-year students with a jumpstart to ensure a full 15-17 hour fall schedule – the process posed a number of logistical, timing, and staffing challenges amid a high level of uncertainty. Therefore, our leadership has approved a plan to only block enroll ENGL 105 in fall 2021.

The team will continue to partner with academic departments to reserve seats in first-year appropriate classes for incoming fall 2021 first-year student enrollment in July. Departments can expect communication from the team soon about the seat reserve process. Please note: transfer students will register at the same time as continuing students this year, so there is no need to reserve seats for transfer students. The team has also developed a support plan to assist incoming first-year students as they consider classes to take in their first semester at UNC, which includes a list of "Suggested FY courses by Gen Ed and by Major" approved by your department that will be published in the New Student Guide and on the FY student Sakai site, registration guidance and support provided by Advising during group orientation sessions, and the list of fall 2021 FY-SEMINAR offerings published on the FY-SEMINAR website.

First-Year Launch (FY-LAUNCH) Proposals

The First-Year Launch Review Committee has completed reviews for the first cycle of proposals. Results and notes will appear in CIM soon. If you need an extension on your submissions or have any questions about this process or your minimums, please feel free to contact Associate Dean Li-ling Hsiao or First Year Curriculum Specialist Ben Haven. The goal is to get these approvals on the books and ready to be scheduled by departments in ConnectCarolina in time for fall 2022 course schedule maintenance (opening November 2021).

First-Year Seminar (FY-SEMINAR) Updates

Last week, Ben Haven followed up with FYS instructors and SMM to confirm the fall 2021 FY-SEMINAR offering schedule and offer the opportunity to make updates to instructor bios and expanded course descriptions. This information will be used to advertise these seminars to first-year students on the First Year Seminars website. If you are offering a fall 2021 FYS and were not contacted, please follow up with Ben Haven to update your information. We plan to publish this information on Tuesday, 5-11-2021.

Given that the full implementation of the IDEAs in Action Gen Ed Curriculum will begin in fall 2022, departments should follow their current FY-SEMINAR quota when planning for the 2021-2022 academic year. If you have questions about your department's quota, please contact Associate Dean Li-ling Hsiao or First Year Curriculum Specialist Ben Haven.

Digital Accessibility Office Resources
Launched in the summer of 2019, the Digital Accessibility Office has services, trainings, tools, and other resources to help units and individuals across campus ensure their digital resources and websites are accessible with an emphasis on universal design ("creating tools, environments and resources that benefit everyone, regardless of disability status"[1]). This is a great way to ensure your resources are accessible at the department, program, and course levels.

You can learn more about their offerings on the Digital Accessibility Office's website, and in two recent articles in The Well profiling the office and digital accessibility consultant Sarah Arnold.

The Learning Center: Upcoming Workshops and Programs
Units are encouraged to visit the Learning Center website for a list of upcoming workshops and programs that may be beneficial for your faculty and students, especially as we head toward the end of the semester. Both the Learning Center and the Writing Center are excellent resources for all students, and we also encourage you to share these sites with your faculty and graduate student instructors. For example, the Learning Center is offering several 'Finals Boot Camp' sessions.

Keep Teaching Resources
The Keep Teaching Team has put together a resource for remote teaching strategies, which can be accessed here. These strategies were developed in response to data collected from a poll of students regarding what they found most beneficial during their fall online learning experience. The Accessibility Resources and Service (ARS) website also includes new information about Key Accessibility Considerations for Remote Learning.

Also available on the Keep Teaching website are Remote Teaching field notes. We encourage you to share this resource with your instructors as they continue to navigate teaching and supporting students during a pandemic. To view past submissions, or submit a new example, please direct instructors to the Center for Faculty Excellence Field Notes webpage.

Reminder: Fall 2021 Academic Calendar
Units are reminded that the official summer and fall 2021 calendars have been published on the Registrar's website.

Reminder: Carolina Analytics Portal & Undergraduate Department Profiles (New this year!)
The Carolina Analytics Portal is the new home for University-level dashboards. User access for each dashboard is managed separately, so you will only see those dashboards for which you had prior access.

Of note for Directors of Undergraduate Studies are the Undergraduate Department Profiles. The Department Profile dashboard was migrated from the SAS Visual Analytics tool to Tableau at the end of December 2020. Dashboard specific questions should be directed to the contact on the relevant dashboard page.

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COLLEGE OF ARTS & SCIENCES NEWS

SET Reminders: Fall is Open to Students, Summer Selection Fast Approaching
- Fall evaluations will remain open to students until LDOC, 5-05-2021.
- Any instructor who has not received emails from the system can check for courses being evaluated at https://blueeval.unc.edu/Blue/ or email cas_evaluations@unc.edu for support.
- Information about the SET process, including information tailored for Students, Instructors, and Chairs & Coordinators, can be found on our website, including the schedule, which has been updated to reflect both Spring and Summer 2021 dates.
- Based on feedback from several departments, we will gather information this summer about courses departments wish to automatically exclude from their evaluation process (e.g. 993 and 994 courses). Information about this option was communicated via the listserv on 4-30-21. Questions about this option should be sent to cas_evaluations@unc.edu.

Online Learning Contract Manger (OLCM) Tool: Now Open for Summer and Fall 2021!
The Online Learning Contract Manager tool (OLCM) is now open for summer and fall 2021 learning contracts. An informational email was sent to participating department coordinators and scheduling officers on Monday, 3-15-2021 for summer and on Tuesday, 3-30-21 for fall. Please refer to either of these emails for more information, or contact the Curriculum Analyst with questions.

Departments who are interested in joining OLCM can learn more about the tool here, or by contacting the Curriculum Analyst.

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PROFESSIONAL SCHOOL NEWS

Nothing specific at this time – please refer to the General News section for information that applies to all units.

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Want more information? Check out these campus resources!

Office of Academic Advising > https://advising.unc.edu/
Office of Undergraduate Curricula > https://curricula.unc.edu/
Office of Undergraduate Education > https://undergrad-ed.unc.edu/
Office of the Dean of Students > https://odos.unc.edu/
Office of the University Registrar > https://registrar.unc.edu/
Office of Undergraduate Research > https://our.unc.edu/
Office of Undergraduate Admissions > https://admissions.unc.edu/

Center for Student Success > http://cssac.unc.edu/
Honors Carolina > https://honorscarolina.unc.edu/
Keep Teaching > https://keepteaching.unc.edu/
Academic & Final Exam Calendars > https://registrar.unc.edu/academic-calendar/