

Spring 2021 SET Schedule & Information

Good morning, Chairs and Course Evaluations Coordinators.

Attached and below you will find the SET schedule for the Spring 2021 term. You can also find this posted to [our website](#) along with other helpful information for students, instructors, chairs, and coordinators. If you have not done so already, we encourage you to share information about the SET process with your faculty and graduate students. You can share the attached schedule information as well as our [one-page guide](#) to the standard process.

Course Selection will be occurring March 15-19, 2021. If you are new to the selection process, need a refresher, or would like some tips and tricks to make your specific process easier or faster, please let me know so we can set up an appointment that week for me to assist you via Zoom. I've placed a hold on my calendar for the entire week so I can be as available as possible for selection users.

If you've had any staff changes in the roles that work with SET selection since the fall, please let me know so I can make sure everyone has the correct access before March 12. If you need to confirm all department users (selection and reporting access) just let me know and I can send you a list of current users.

If you have any questions about the schedule, the process, or anything else, please let me know at any point. I'm available via email or you can message me via Teams or Skype. I have limited access to phone lines, but am happy to set up Zoom calls as needed.

Wishing you all a good spring term,
Heather Thompson
Course Evaluation Coordinator

Monday, February 1, 2021	Deadline for Instrument changes (9/1 in Fall, 2/1 in Spring)
Monday, March 15, 2021	Course Selection Open (auto email from Blue)
Monday, March 15, 2021	Office Hours for DIG selection tutorials (all week by appointment via zoom)
Friday, March 19, 2021	Deadline for course selection
Thursday, April 8, 2021	QP goes live for Instructors (Lab Only)
Wednesday, April 14, 2021	QP Closes for Instructors (Lab Only)
Thursday, April 15, 2021	Course Evaluations Open to Students (Lab Only)
Thursday, April 15, 2021	QP goes live for Instructors
Wednesday, April 21, 2021	QP Closes for Instructors
Thursday, April 22, 2021	Course Evaluations Open to Students
Wednesday, May 5, 2021	Last Day of Classes
Wednesday, May 5, 2021	Evaluations Close (11:59pm)
Friday, May 14, 2021	Last Day of Exams
Wednesday, May 26, 2021	Reports release to Instructors and Departments (approximate date)