

*****The following information is being provided to Academic Advisors, Directors of Undergraduate Studies, and Student Services Managers on behalf of the Office of Undergraduate Curricula. Please feel free to share with other individuals in your unit to whom this information might apply.*****

Good morning all,

We hope everyone is doing well this week! The Office of Undergraduate Curricula team is always brainstorming ways to keep everyone informed regarding initiatives and processes managed by our office. Given all the changes happening this year we have decided to launch a monthly announcement email that consolidates upcoming deadline reminders, opportunities, initiatives, and other curriculum news into one place. Emails will be sent out to the Advising, DUS and SSM listservs at the start of each month, and will be archived on our website (<https://curricula.unc.edu>) at the end of each month.

To keep these emails a manageable length, many entries will contain links to outside websites where you can view related content in its entirety. We have also coded our announcements using the following color schemes to make sure everyone can access the material relevant to their roles quickly and easily:

- ❖ Items under the **YELLOW** header apply ONLY to individuals in the College of Arts and Sciences
- ❖ Items under the **BLUE** header apply ONLY to individuals in the Professional Schools
- ❖ Items under the **GREEN** header apply to EVERYONE and will always be listed **FIRST**

Disclaimer: These emails are not intended to replace College and University-wide communications, but rather to supplement them. For this reason we will not be accepting requests to advertise content unrelated to our office. However, if you think of ways in which we can improve our content, presentation, or communication please let us know!

Sincerely,
The OUC team

[Nick Siedentop](#), Curriculum Director
[Ben Haven](#), First-Year Curriculum Specialist
[Heather Thompson](#), Course Evaluation Coordinator
[Genevieve Cecil](#), Curriculum Analyst
[James Thompson](#), Associate Dean for Undergraduate Curricula
[Li-ling Hsiao](#), Associate Dean and Director of First-Year Curricula



GENERAL CURRICULUM NEWS

Upcoming Curriculum Deadlines

Tuesday, December 1, 2020 – all Phase 3 undergraduate CIM Course forms related to the new IDEAs in Action curriculum (excluding Triple-I proposals) should be submitted to workflow with a Fall 2021 effective date. These proposals will be reviewed beginning in Spring 2021. ****This deadline has been extended to give departments more time to account for feedback from Phase 2. Courses that were previously approved for any IDEAs Gen Ed(s) in either Phase 1 or 2 do not need to be resubmitted in CIM for the same Gen Ed(s).****

Results and summary reports for courses that have been evaluated from Phase 1 and Phase 2 are posted to the department OneDrive folders that were used to submit course proposals and syllabi. Please contact [Nick Siedentop](#) or [Genevieve Cecil](#) if you need access to your department's folder. There are some courses still pending review.

We strongly encourage departments to prioritize course proposals in the following areas:

- Research and Discovery
- High-Impact Experience
- Communication Beyond Carolina
- First-Year Launch – see the [OUC website](#) for more details
- Creative Expression, Practice, and Production (Focus Capacity)

More information about upcoming curriculum deadlines, along with resources for course development, can be found on the Office of Undergraduate Curricula [website](#). Guides to using the CIM Course form for both Making Connections and IDEAs in Action can be found on the Registrar's [website](#).

Spring 2021 Modes of Instruction and Schedule

It was determined that there was a need for a few more days to share mode of instruction information, so the Registrar's Office has announced that they are giving departments through noon on Wednesday, November 4 to send mass updates via spreadsheets to the Registrar's office and ITS. ITS has uploaded new spreadsheets with the modes that have been completed and those that still need to be updated – it is labeled with a 10-30 date. Julie Dockens has posted a note on the **Modes of Instruction-Spring 2021** team's site regarding how to update the files. If you have any questions on the team's site or the spreadsheets please reach out to [Julie](#).

The Spring 2021 schedule becomes available for students on Friday, November 6, 2020.

Spring 2021 New Class Features Tool in Connect Carolina

Particularly now, students require information about classes as they plan their upcoming semester. Course descriptions rarely provide all the information students seek around class structure, attendance, cost, and more. Prior to registration, faculty and instructors will have the ability in Connect Carolina to provide students with additional information about their class(es). Instructors may also upload a DRAFT syllabus for the class. Having this information available in Connect Carolina before registration may also reduce the number of students that drop and add classes in the first week of the semester. More instructions about this new tool will be provided in the coming days.

First-Year Seminar (FYS) and First-Year Launch (FYL) Offerings

Given that the full implementation of the IDEAs in Action Gen Ed curriculum will begin in fall 2022, **departments should follow their current FYS quota when planning for the 2021-2022 academic year.** If you have questions about your department's quota, please contact Associate Dean [Li-ling Hsiao](#) or First Year Curriculum Specialist [Ben Haven](#).

Spring 2021 FYS Brochure

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The Spring 2021 First Year Seminars [Brochure](#) is now available! Students and academic advisors use this webpage as their primary resource for detailed information about available FYS sections. The Brochure includes the following information about each spring FYS offering: the course title, meeting pattern, Gen Eds. fulfilled, instructor bio, and expanded course description. If you have any corrections or last-minute updates, please contact [Ben Haven](#).

Transfer Credit Reevaluation Requests

Registration begins on Monday, November 30, 2020 and students rely on the decisions from the Transfer Credit Reevaluation process when registering for the next term. We ask that all department approvers (typically a DUS or faculty advisor) process as many of their requests before November 30 as possible so our transfer students can work from accurate information when planning their spring schedules. If you have any questions about the process or related policies, or if you encounter technical issues, please contact [Heather Thompson](#).

COLLEGE OF ARTS & SCIENCES NEWS

OSM Open Date – Spring 2021

The Online Syllabus Manager (OSM) tool will open for spring 2021 classes beginning on Friday, 18 December 2020. More information about this will go out to OSM managers and users at the beginning of December.

OLCM Open Date – Spring 2021

The Online Learning Contract Manager (OLCM) tool will open for current pilot participants on Friday, 18 December 2020 for spring 2021 learning contracts. More information about this will go out to participating departments at the beginning of December. To learn more about this tool, or to check if your department is participating in the pilot, please visit the Office of Undergraduate Curricula [website](#).

PROFESSIONAL SCHOOL NEWS

Nothing specific at this time – please refer to the General News section for information that applies to all units.

Want more information? Check out these campus websites!

Office of Undergraduate Curricula > <https://curricula.unc.edu/>

Office of the University Registrar > <https://registrar.unc.edu/>

Office of Undergraduate Education > <https://undergrad-ed.unc.edu/>

Office of Sponsored Research > <https://research.unc.edu/sponsored-research/>

Office of the Dean of Students > <https://odos.unc.edu/>

Office of Academic Advising > <https://advising.unc.edu/>

Office of Admissions > <https://admissions.unc.edu/>

