Department Profiles Dashboard

Login Directions
https://go.unc.edu/ugrdprogramprofile
Login with your onyen/password.

*The report must be accessed via VPN when you are off campus.*

Additional Information About Supported Browsers:

Welcome Screen
Do not leave the Home screen until you have completed 1-3 (in order) below.

1. **Select your PID** from the Employee dropdown menu.
2. **Select “Arts & Sciences”** from the College/School dropdown menu
3. **Select** your department from the Department/Program dropdown menu

**Note:** You will see only your PID and School. After selecting PID and School, you will see all departments for which you are associated.

Dashboard Navigation
The Department Profiles Dashboard has ten (10) content areas:

- Enrollment Trends Summary
- Enrollment Trends History
- Enrollment Trends by Concentration
  - Displays data only for departments having associated concentrations
- Enrollment Demographics
- Academic Performance
- Profile of Students Entered as First-Years
- Profile of Students Entered as Transfers
- Graduation Rates
- Graduation Performance
- Post-Graduation Education
The pages have a consistent design with the available filters on the left side of the page. All options are selected if (a) you see a checkbox in every option (see Status and Class Level filters on left), or (b) no option has a checkbox (see Affiliation filter on left). Right click on any filter to select all or clear all options.

The content includes graphs and tables. Depending on your screen resolution and the object you are viewing, you may have a scroll bar on the bottom of the object.

The yellow triangle icon indicates that no data are available for filter or report object. Departments with no associated concentrations will see this icon everywhere where concentrations are referenced.

Some pages offer the ability to switch between chart and table view:

If you click on a report object, an option box appears above the object. Clicking on the rectangle will maximize the report object on your screen. Clicking on the restore icon will restore the page to its original layout.

Right clicking on any of the objects will give the option to export that object’s data to Excel.

Right clicking on any tab will give you the option of exporting all objects on that tab (default) and other user-selectable objects to PDF.

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