

**Directors of Undergraduate Studies  
Fall 2018 Meeting #1**

<b>Wednesday, September 5, 2018</b> 3:30 – 4:30pm Steele Building, 3020	<b>Thursday, September 6, 2018</b> 3:30 – 4:30pm Steele Building, 3020	<b>Friday, September 7, 2018</b> 3:30 – 4:30pm Steele Building, 3020
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**Welcome, Introductions, and Announcements from Undergraduate Education**

Abigail Panter, Senior Associate Dean for Undergraduate Education

- Health professions advising was lost – Thrive Pursuing the Health Professions (BIOL 390)
  - New course model created, that other department may want to implement later
  - One credit modular pass/fail course that doesn't have to start at beginning of term
  - Health professions career exploration with guest speakers
  - Could be used for special topics
  - This wouldn't be gen ed eligible (1 credit pass/fail course current model)
  - Another model would be a service course – sharing knowledge with other majors, rather than your own
- McCorkle Place Statue
  - We've never had a start of term like this before, there is no script for this
  - How are you seeing it with students and what feedback do you have about how you are managing?
  - Are all parts of our community giving feedback?
  - If your course isn't really applicable, important to let students know you are available to them. Be sensitive to your students. If it's too big to handle, pass it along and ask for help (Dean of Students).

**Undergraduate Research Scholar Requirements**

Troy Blackburn, Associate Dean and Director, Office of Undergraduate Research (OUR)

- OUR has Carolina Research Scholar program requirements, which are mostly course-work-based. The database to track courses that fulfill these requirements are dated. OUR has worked with the Office of Undergraduate Curricula and the Registrar to develop a better process to track and maintain these requirements on courses. The goal is to provide attributes to class sections concurrent with the class scheduling process.
  - Attributes: Research methods (RM), research exposure (RE), research intensive (RI) courses
  - These would then be searchable by students

OUR, OUC, and the Registrar's Office will continue working on the details of this project and will share additional information soon.

## **Outcomes Assessment Reports and Undergraduate Profile Dashboard Updates**

Lynn Williford, Assistant Provost, Office of Institutional Research and Assessment (OIRA)

- Outcomes Assessment
  - You have until the end of November to finalize these (officially 11/30, but will take through end of the year)
  - Assessment that you've done, bring to a faculty meeting and present it and plan any needed follow up
  - Bryant Hutson will meet with departments to consult if needed. Third floor of Carr building. This helps you know you are on the right track. He's a great support at any point in the process and specifically reserves hours for meeting with departments.
  - More information to come out of OIRA. This will include a workshop Bryant is planning (end of September).
  - OIRA will provide last year's results. The form will be the same as last year.
  - OIRA's website, <https://oira.unc.edu/institutional-effectiveness/unit-level-assessment/assessment-in-academic-programs/>, is updated with additional information and resources
  - Goal this year is simplification
- Undergraduate Profile Dashboards – Link will be sent out again soon
  - Continue to send feedback so we can improve it
  - Data from 10 years back is being added
  - Data about your majors, where they go when they leave, and other information about your student population
  - Tell OIRA what data is missing to help design it moving forward
  - Let us know if you ever find errors

## **IDEAs in Action General Education Curriculum**

Andy Perrin, Professor of Sociology and Special Assistant to the Provost and Dean for Accreditation and Curricular Innovation

- Please see Power Point presentation for details of the current draft.
- If DUS, or groups of DUS, would like to sit down with the steering committee they can reach out to Andy Perrin.

## **Course Inventory Management (CIM) System, Curriculum Deadlines, Handbook**

Nick Siedentop, Curriculum Director, Office of Undergraduate Curricula

- New DUS Orientation & Reference Guide with a calendar
- CIM has launched
  - Available for course proposals
  - See Power Point presentation for additional details
- Upcoming Curriculum deadline and dates
  - CIM for all courses, Curriculum Proposals still use the Memo and CAT text process

- October 15<sup>th</sup> deadline means courses approved by department chair in CIM by that date
- Course Substitution Committee's requested updates for Substitution Course Lists
  - Please help us update these lists for students
  - No need to reply if no changes

**Additional guests:**

Amanda Graham, Carolina Performing Arts (Friday, September 7, 2018)

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**DUS Website:** <https://curricula.unc.edu/faculty/directors-of-undergraduate-studies/>

**Next DUS Meeting:** Monday, November 5, 2018 (all units) @ 10:00am, Wilson Library-Pleasants Room