

**POST-SEMESTER  
REGISTRATION/DROP/ADD FORM**

UNIVERSITY OF NORTH CAROLINA AT CHAPEL HILL

Print Name: \_\_\_\_\_ Term: Fall Spring 1st Summer 2nd Summer Year: \_\_\_\_\_  
Last First MI (circle one term)

PID (Person ID): \_\_\_\_\_ School: \_\_\_\_\_ Major: \_\_\_\_\_

**INSTRUCTIONS:**  
 1 - This form is to be completed when add or drop transactions, or late registrations are approved after the last day of classes.  
 2 - **Do not use this form if dropping all courses.** To drop all courses, you must follow University withdrawal procedures.  
 3 - After obtaining the required signature below submit all copies of this form to the University Registrar's Office, registrar@unc.edu

If this is a post-semester registration, please check one:  New Registration  Reinstatement of Cancelled Registration

"D" for Drop "A" for Add	Course Name	Section Number	Class Number	Activity Type Lab/Rec	Cr. Hours (if variable)	Credit Hours	Effective date of drop	Grade currently on record (drop only)	Grade to be recorded (drop or add-see *below)	Instructors approval (add only-see **below)
1										
2										
3										
4										

\*\* Instructor's approval required only for ADDS. A grade must be noted on this form for ADDS.

**\* GRADE CHOICES**

For DROP, one of the following MUST be chosen:  
 "W" = Withdrew passing (remains on student record)  
 "DR" = Drop this course and expunge it from the student's record  
 For ADD, the instructor-assigned grade should be noted, and the instructor's signature secured.

**OFFICIAL OFFICE USE ONLY**

Signature Certification \*By checking this box I acknowledge that I am legally signing this document. I understand that this is legally binding the same as a conventional signature\* In place of your signature, please type your full legal name in the appropriate space.

\* \_\_\_\_\_  
 Dean/Administrative Board Officer's Signature \_\_\_\_\_  
 Date