Course Scheduling ([bit.ly/HC_scheduling](bit.ly/HC_scheduling))

4 types of honors courses

<table>
<thead>
<tr>
<th>Course Type</th>
<th>Who schedules?</th>
<th>Enrollment Cap</th>
<th>Consent?</th>
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<tr>
<td>Honors FYS</td>
<td>Dept</td>
<td>24</td>
<td>N</td>
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<tr>
<td>Dept “H” offerings</td>
<td>Dept</td>
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<tr>
<td>Senior Honors Thesis</td>
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<tr>
<td>HNRS seminars</td>
<td>Honors</td>
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</table>

Report offerings via online Course Planning form by deadline (Spring 2013 forms were due Aug 3).

Report changes to Honors Carolina office ASAP ([jcliem@email.unc.edu](mailto:jcliem@email.unc.edu)).

Honors Carolina office will add relevant Reserve Capacity and Class Note to each section.

Registration & Wait Lists ([bit.ly/HC_registration](bit.ly/HC_registration))

Registration administered by Honors Carolina office; enrollment caps change throughout registration as we open a few seats for each class.

Initial online registration for Honors Carolina students (approx. 2 weeks), followed by walk-in registration for all eligible students.

3.0 cumulative GPA or higher required (first semester and transfer students admitted if seats are available).

Wait lists maintained manually by Honors Carolina; courses may look available online, but students must check with us to verify.

Wait lists purged Friday before classes begin; instructor receives copy for their records; students required to present written instructor permission to Honors Carolina office to add.
Senior Honors Thesis (bit.ly/HC_thesis)

Eligibility: Second-semester juniors or first-semester seniors with at least a 3.200 cumulative GPA.

Coursework: Two-semester sequence (6 credit hrs) of original research/performance/project supervised by faculty within the major department. Summer coursework not allowed!

Grading: “SP” (Satisfactorily proceeding) assigned at conclusion of first semester. Once second semester is complete, a permanent grade should be assigned for both first and second semester. NO Incompletes!

Supervision: Tenured, tenure-track, retired, & fixed-term (appt more than 1 yr) faculty and postdoc fellows may serve as thesis advisors. No graduate students. Faculty from other depts or universities may serve as committee members.

Evaluation: Departments determine honors vs highest honors.

Reporting: Report all students who complete their thesis and earn honors/highest honors by the deadlines on our website and using the form emailed to departmental honors advisors. Fall and spring reporting only; summer reporting to be discontinued.

Graduation Acknowledgement: Each student reported by your department as a degree with honors candidate will receive a gold honor cord to be worn at Commencement. Cords are distributed by our office to department reps. Students graduating “with Honors” or “with Highest Honors” receive a special notation in the Commencement brochure and on their transcript and diploma.

Thesis Collection: Departments should be collecting hard copies of all theses and delivering them to the North Carolina Collection in Wilson Library for binding/archiving. Honors Carolina does not receive a copy of the thesis.

Digital Future?: Honors Carolina is actively pursuing options to collect and archive theses electronically, but no final decisions have been made to date.